Job description

Job title	**Scientific Research Data Manager**
Job code	**DM_01_102024**
Full/part time	Full time
Field	**Data Management**
Direct supervisor	**Gustavo Rodríguez and Lidia Ruiz**
Experience	Minimum 1 year of experience in a similar position
Languages	English and Spanish/Catalan
Starting date	**As soon as possible (tentative date: January 15, 2025)**
Education and field of expertise	Bachelor's degree or MSc in Data Science, Bioinformatics, or a related field, with specific training in data management. Alternatively, demonstrated experience in data management and stewardship.
Summary	IrsiCaixa is seeking a highly motivated Scientific Research Data Manager to drive the strategic development of our data management practices. As a leading institution in biomedical research, IrsiCaixa generates and handles significant volumes of complex data that are critical for advancing scientific knowledge in infectious diseases, immunity and cancer. The successful candidate will join the Data Analysis Unit, collaborating closely with researchers and the Project and Clinical Management Department to enhance our data governance framework for managing and leveraging biomedical research data.
Job duties	• Develop and maintain data governance policies and procedures, with a focus on adherence to FAIR principles and GDPR policies, aligning with the European standards for scientific data management. • Collaborate with researchers to identify data management needs, offering expertise on best practices for data collection, storage, and documentation. • Provide guidance on DPMs during the research project lifecycle, including advising on storage, backup, archiving, and budgetary considerations in collaboration with the Project Management Team. • Work with IT Department to design and maintain databases, ensuring robust data security, accessibility, and compliance with relevant regulatory frameworks. • Provide training and support to researchers on data management best practices and tools, fostering a data-driven culture of compliance and excellence in scientific data management. • Facilitate data sharing and collaboration between research teams within the organization and with external partners.
Candidate profile and qualifications	• Strong understanding of regulatory requirements related to biomedical data management in the framework of FAIR data

	principles and GDPR policies, on compliance with national and European health research data management regulations. • Proficient in utilizing DMP tools. • Knowledge of databases such as Dataverse and REDCap. • Knowledge in defining and managing scientific metadata and ontologies (OMOP). • Aware of open science initiatives. • Ability to manage multiple projects simultaneously. • Ability to work independently and collaborate with interdisciplinary teams. • Good interpersonal skills. • Fluency in spoken and written English. • Scripting skills in Python, R or SQL (optional, but a plus).
What we offer	• Employment at a leading research center specializing in infectious diseases and immunity. • Permanent position after a 6-month trial period. • Competitive salary commensurate with skills and experience, aligned with IrsiCaixa's salary scales. • Flexible work schedule. • Generous vacation package: 22 vacation days, an additional full week off during Christmas, plus all long weekends. • Opportunities for professional growth and development. • Sponsored courses and training programs. • Access to state-of-the-art facilities, including well-equipped offices, comfortable common areas and a subsidized cafeteria.
Application deadline	**December 15, 2024**
Required documents	• Academic certificate awarded for the degree title • Curriculum vitae • Motivation letter • Contact information for references (optional, but a plus)
Selection process	• Pre-selection: evaluation of track record and CV. • Interview: short-listed applicants will be interviewed in person or online. • Offer: the job offer will be extended to the successful candidate upon completion of all interviews.
Application process	• Through the IrsiCaixa website • By sending an email to **jobs@irsicaixa.es**. Applications that do not include the job code in the subject line of the email will be disregarded.
Where to find us	**IrsiCaixa** Germans Trias i Pujol Hospital | 2nd floor, Maternity building. Ctra. del Canyet, s/n. 08916 Badalona, Barcelona **(+34) 93 465 63 74**